



# Profile Questionnaire for Warehousing & Distribution Services

## Company Information

Company Name .....  
Position ..... Telephone .....  
Company Representative ..... Company ABN .....  
Email Address .....

## Storage of Products

Please describe details of the products to be stored .....  
.....  
What is the projected start date for services .....  
Where in Australia would you like these 3PL services to be performed .....  
.....  
What is the percentage of B2B vs B2C that your business serves?  
B2B (%) ..... B2C (%) .....  
Are the goods stored on standard pallets (1.16cm x 1.16cm x 140cm High)? Yes No  
If no, please provide dimensions (and quantities) of pallets/goods .....  
.....  
Maximum Pallet Weight in Kilo's .....  
How are the materials packaged      Cartons      Drums      Bags      Other  
If other, please list .....  
How many SKU's (Stock Keeping Units/Product Codes)? .....  
Average Pallets Stored per Week Total .....  
How many customer orders per week .....  
Are your products barcoded? ..... How will your orders be sent to us? .....

**Melbourne:** 10-20 Jordan Close, Altona VIC 3018 Australia      +61 3 8398 0600      info@ifc.com.au  
 **Sydney:** 275 Kurrajong Road, Prestons NSW 2170 Australia      +61 2 8724 5200      www.ifc.com.au

Average Pallets in Per Week ..... How many units per order (average) .....  
 Do you require system integration .....

**Inbound Movements**

Method for inbound deliveries      Truck              Container              Both  
 Other .....

Container average per week      20ft              40ft      Lines per container .....

SKU's/batches per container      Less than 4              4 to 8              More than 8

Container unload/load type      Loose              Pallets              Slipsheet

Average quantity of cartons per container      20ft .....      40ft .....

**Profile Questionnaire for Warehouse Services – Outbound Movements**

Method for outbound stock      Truck              Container              Other .....

Pallets to be used              Standard              Chep              Other .....

Is there SSCC labelling for retailers needed              Yes              No

Average orders per day              1 to 5              6 to 10              11 to 20              20+

Average lines per order              1 to 5              6 to 10              11 to 20              20+

Average pallets per order              1 to 5              6 to 10              11 to 20              20+

Is there any other requirement not listed above for your products on despatch?      Yes      No

If Yes Please specify .....,.....

**Staffing Systems**

**Staffing:** Are there specific warehouse operating hours required?      Yes      No

    Please specify what trading hours are required .....

    Number of full time equivalent (FTE) currently in the operation .....

**Seasonality:** Quarterly Breakdown of Activity (%)

Q1.....      Q2.....      Q3.....      Q4.....

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**IT Systems:** Do you currently use a warehouse management system or ERP      Yes      No

If yes which one? .....

Do you have the ability to interface your systems to 3PLs      Yes      No

Can you interface your systems into B2B retailers      Yes      No

Which transport providers will be used .....

Can we assist in offering transport services as a one stop shop?      Yes      No

If yes, please provide details of delivery addresses (and any historical consignment data if available)

.....

Please provide any additional comments .....

.....

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**Please email this form to [info@ifc.com.au](mailto:info@ifc.com.au).**

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